## Oak Glen Surgery Patient Participation Group Meeting Notes

Date: Thursday 25<sup>th</sup> February 2021, Time: 6:15pm – 7pm

- Introductions A Nicholson, Practice Manager, Dr R Stevenson, FS, JA, JH, FP, JS & CS
- Apologies DJ & AJ
- Review of last minutes
- E-Consultations discussion Dr Rebecca Stevenson, GP Registrar

Dr Stevenson asked the PPG for feedback in regards to E-Consultations to engage whether they would use via the Practice website. Currently, patients can access the form via the <u>website</u>, <u>appointments and e-consults</u> tab. In some cases the e-consult form is an alternative method in getting into contact with the GP for non-urgent queries e.g. repeat sick note, skin conditions etc. Patients can free text a message into the form. It was highlighted that you can upload photos within the system also. The PPG members said they would have a go at trialling. It was also suggested that we make access to the E-consult form in a more accessible place on the website.

- Update on Covid vaccination clinics
   If patients have had their 1<sup>st</sup> Covid vaccine at the Practice, then we will be in contact with patients by telephone to book their 2<sup>nd</sup> vaccine around the 10/11 week.
- Telephone Triage 1st service still in place
- Staff Update
   GP Registrar here until April 2021
   Advanced Nurse Practitioner starting March 2021. The ANP can deal with minor illnesses (coughs and colds), minor injuries, minor ailments, patients on long term conditions, life style choices and can prescribe).
- Friends and Family Test suggestions and comments, Survey feedback.
   We have had 4/5 positive and complimentary letters in regards to the arranged Covid clinics.
- AOB

PPG Meeting dates 2021:
 The next meeting date is: Thursday 22<sup>nd</sup> April 2021, 6:15pm – 7pm
 Thursday 22<sup>nd</sup> July 2021, 6:15pm – 7pm
 Thursday 21<sup>st</sup> October 2021, 6:15pm – 7pm